



Meeting Information:

Meeting Name:	CISA Workgroup
Date & Time:	November 2, 2015 at 3:30PM to 4:30PM
Location:	Eagle Ridge Academy room 131
Invitees:	
Attendees:	Erica Higgins, Erica Powell, Susan Bloomgren, Annette Drieslein, Tiffany Goedjen, Maria Nikonova

Meeting Agenda / Objective(s):

Objective(s)	Upon Debrief: Objective Met?
1. Check in for Q-Comp Goals set	Yes
2. Check in for Smart Goals set	Yes
3. Check in on DDI Process	Yes
4. Check in on Teacher Evaluation Process	Yes

Meeting Minutes:

Susan Bloomgren gave an update on the Q-Comp goal for the 2015-2016 school year and the process taken to reach the goal. The Schools of Logic and Rhetoric decided to focus on all special populations (ELL, SPED, EB) and to increase students meeting high or medium growth on their MCA reading exam by 3%. The School of Grammar decided to continue their goal of increasing students receiving educational benefits meeting high or medium growth on the MCA reading exam by 3% and for grades K-3 student receiving educational benefits to grow 3 steps in step testing.

Susan Bloomgren gave us an update on teacher SMART Goals. Goals were due on Saturday, October 31st, and about 95% of goals have been finalized. Melissa Lego and Susan Bloomgren will be reviewing the goals for approval on November 4th. She also explained the process for setting SMART goals, and answered questions on SMART goal criteria .

Susan Bloomgren and Erica Powell gave an update on DDI in the Schools of Grammar, Logic, and Rhetoric. The School of Logic and Rhetoric will be finishing DDI testing and meetings by November 14th. The School of Grammar has finished DDI testing and will finish DDI meetings with Melanie Baeir by November 6th.

Erica Powell, in the Schools of Logic and Rhetoric, will finish the first round evaluation process by November 14th and will begin the second round of evaluations the third week of November. Melanie Baier, in the School of Grammar, will finish her first round evaluations by November 14th.



Decisions:

1.	
2.	
3.	

Assigned Action Items (What's Next?):

Task	Accountability	Due Date	Date Completed
Principals will bring curriculum proposals to the next meeting.	Erica Powell		
Erica Powell will bring any graduation requirement change information to the meeting.	Erica Powell		

What's Been Accomplished?

Task	Who Was Responsible?	Due Date	Date Completed
SMART Goals have been set	Susan Bloomgren	11/2	11/2
School Wide Goals have been set.	Susan Bloomgren	11/2	11/2

Parking Lot / Issues to be Resolved in Future Agendas:

Date	Issue	Priority	Risk	Notes

November 2nd	January 12th	February 9th	May 10th	August 9th
Q-Comp Goals Smart Goals DDI check in DDI Process and Teacher Eval Process	New Curriulum Review Graduation Standards review	DDI and Teacher Eval check in	DDI and Teacher Eval check in Check in on Reporting of Area of Strength and Area of Growth for PLC, curriculum overviews, Classical coordiantors, and Core Knoweldge. Review of annual budget	Review Test scores