



Meeting Information:

Meeting Name:	CISA Workgroup
Date & Time:	March 23, 2017
Location:	Eagle Ridge Academy room 1104
Invitees:	Erica Powell, Susan Bloomgren, Tiffany Goedjen, Amanda Hertzman, Sara Seal, Mandee Gordon
Attendees:	Susan Bloomgren, Tiffany Goedjen, Erica Powell, Sara Seal

Meeting Agenda / Objective(s):

Objective(s)	Upon Debrief: Objective Met?
1. Parent Satisfaction Survey	Yes
2. Information on Choir in 6 th grade	Yes
3. Update on observation and evaluation	Yes
4.	

Meeting Minutes:

1. Refined questions for parent survey.
2. Information: Due to 6th grade full expansion, choir will offered as a fine arts.
3. Erica and Susan are adjusting observations for cycle 3. This was done in the fall for School for Grammar. Observers and coaches are looking at making a cohesive evaluation plan K-12.

Decisions:

1.	
2.	
3.	

Assigned Action Items (What's Next?):

Task	Accountability	Due Date	Date Completed
Humanities required course proposal from last year - ask Erica Powell	Erica	February meeting	
How do we get the survey out? Just online or paper too? Translated copies? One per family? In mail (6-12)? In school bags (K-5)?	Susan	February meeting	

What's Been Accomplished?

Task	Who Was Responsible?	Due Date	Date Completed



Parking Lot / Issues to be resolved in Future Agendas:

Date	Issue	Priority	Risk	Notes
10/27	Translations of Survey			
1/27	Humanities required course proposal from last year - - ask Erica Powell	High		
1/27	How do we get the survey out? Just online or paper too? Translated copies?	High		