



Meeting Information:

Meeting Name:	CISA Workgroup
Date & Time:	October 27 th , 2016 at 3:30PM to 4:10PM
Location:	Eagle Ridge Academy room 1104
Invitees:	Erica Powell, Susan Bloomgren, Tiffany Goedjen, Amanda Heitzman, Sara Seal, Mandee Gordon
Attendees:	Amanda Heitzman, Susan Bloomgren, Tiffany Goedjen, Mandee Gordon, Erica Powell

Meeting Agenda / Objective(s):

Objective(s)	Upon Debrief: Objective Met?
1. Parent Satisfaction Survey	Yes
2.	
3.	
4.	

Meeting Minutes:

1. Parent Satisfaction Survey
 - a. Follow-up from last meeting: Our homework from last time was to come up with buckets and questions to go in each bucket. Sara Seal sent some questions about Classical Education and ways to ask parents about Classical Education. We did not give a survey last year.
 - b. Purpose: To obtain feedback and recommendations from parents on programming and operations.
 - c. Things to Consider:
 - i. Questions asked will be intentionally chosen each year to focus on topics in which administration had identified as needing focus or development. This year: building community.
 - ii. For ease of analysis use a Likert scale and then having a why for highs/lows to better understand the data and report the data.
 - iii. Global aspects of ERA not the teachers as the teachers are already surveyed.
 - iv. No more than 20 questions
 - d. Topics: Culture/Community, Academics/Curriculum, Operations, Communications, Leadership (Board, ED, Principals)
 - e. Potential Questions:
 - i. Academics: Are you satisfied with the education your child receives? A follow up question could be are you planning on returning? If so, why? If not, why not?
 - ii. Communications: Which one do you use the most to get communication? Eagle Eye, Facebook, other tools, campus
 - f. Previous Survey Questions:
 - i. Rank the following (Strongly agree-Strongly disagree)



1. The amount of work (including homework) expected of ERA students is appropriate
 2. ERA offers an appropriate amount and type of extra-curricular activities
 3. ERA provides a high quality classical education
 4. The culture of ERA is a positive influence on our students
 5. Overall, our family is satisfied with ERA
- ii. How likely are you to recommend ERA to other families looking for a classical education?
- g. School-Wide SMART Goals
- i. The proficiency gap between the nonblack and the black students enrolled October 1 in grades 6-8 and 11 at Eagle Ridge Academy-Upper School using all state math accountability tests (MCA and MTAS) will decrease from 19.6% in 2016 to 17.6% in 2017 by increasing the proficiency rate of the groups as follows:
 1. Nonblack students from 86.3% in 2016 to 88.3% in 2017 and
 2. Black students from 66.7% in 2016 to 70.7% in 2017. (Note: The increase here needs to be greater than the increase for the HIGHER ACHIEVING STUDENT GROUP.)
 - ii. The proficiency gap between the nonblack and the black students enrolled October 1 in grades 3-5 at Eagle Ridge Academy using all state reading accountability tests (MCA and MTAS) will decrease from 32.3% in 2016 to 29.3% in 2017 by increasing the proficiency rate of the groups as follows:
 1. Nonblack students from 94.8% in 2016 to 95.8% in 2017 and
 2. Black students from 62.5% in 2016 to 66.5% in 2017. (Note: The increase here needs to be greater than the increase for the HIGHER ACHIEVING STUDENT GROUP.)

Skip November meeting and meet again in January to par down questions. Once the buckets are created divide and conquer on creating questions.

Decisions:

1.	
2.	
3.	

Assigned Action Items (What's Next?):

Task	Accountability	Due Date	Date Completed
Narrow down buckets	Susan and Erica	January 26, 2017	



What's Been Accomplished?

Task	Who Was Responsible?	Due Date	Date Completed
Parent satisfaction survey – continue to think about what to ask on the survey, have it translated as well,	All	10/27	10/27
Create questions around high quality Classical Education	Sara Seal	10/27	10/27

Parking Lot / Issues to be Resolved in Future Agendas:

Date	Issue	Priority	Risk	Notes
9/29	Parent satisfaction survey	Low		Continue to think about this, different buckets
10/27	Translations of Survey			