



Meeting Information:

Meeting Name:	CISA Workgroup
Date & Time:	August 9 th , 2016 at 2:00PM to 3:00PM
Location:	Eagle Ridge Academy room 1122
Invitees:	
Attendees:	Erica Higgins, Erica Powell, Susan Bloomgren

Meeting Agenda / Objective(s):

Objective(s)	Upon Debrief: Objective Met?
1. Review purpose of CISA	Yes
2. Set calendar of meetings for the year	Yes
3.	
4.	

Meeting Minutes:

Susan Bloomgren will be the new facilitator CISA and Tiffany Goedjen the board liaison. Susan reviewed the purpose of the group is to review processes for evaluating and setting goals related student achievement, curriculum, and evaluation and provide recommendations to the board.

Susan Bloomgren presented the CISA workgroup timeline for meetings. The group discussed an overview of the work to accomplish this year. Parent satisfaction surveys are included in the scope of review of the group and will be evaluated this year. A parent satisfaction survey has been given in the past at the school level, so this survey will be reviewed and further recommendation provided to improve the survey.

Decisions:

1.	
2.	
3.	

Assigned Action Items (What's Next?):

Task	Accountability	Due Date	Date Completed



What's Been Accomplished?

Task	Who Was Responsible?	Due Date	Date Completed

Parking Lot / Issues to be Resolved in Future Agendas:

Date	Issue	Priority	Risk	Notes