



Meeting Information:

Meeting Name:	CISA Workgroup
Date & Time:	February 19th, 2019
Location:	Eagle Ridge Academy Room 1104
Invitees:	Jane Wegener Venema, Amanda Heitzman, Missy Madigan, Susan Bloomgren, Lisa Johnson, Bruce Locklear, Lisa Johnson, Jason Berger, Mandee Gordon
Attendees:	Jane Wegener Venema, Amanda Heitzman, Missy Madigan, Susan Bloomgren, Lisa Johnson, Bruce Locklear, Jason Berger

Meeting Agenda / Objective(s):

Objective(s)	Upon Debrief: Objective Met?
1. Mid-year Review of Academic Data	Yes
2. Mid-year Update on Evaluation Progress	Yes
3. Review of Parent Survey	Yes

Meeting Minutes:

1. Mid-year Review of Academic Data
 - a. Susan shared the data from cycle 2 DDI results. This was compared against last year’s MCA results to examine student growth and predict performance on this year’s MCA.
2. Mid-year Update on Evaluation Progress
 - a. All administrators have completed their mid-year review with Jason.
 - b. Mid-year teacher leader evaluations are on track to be completed on time with an anticipated date of 4/1 for teacher leader mid-year performance pay out.
 - c. Cycle 2 teacher observations are about two weeks behind schedule due to the rescheduling of bite-size and full period observations from late-start and school closures.
3. Review of Parent Survey
 - a. Discussed modifications to the parent survey to align with district goals for this year. There were several initiatives implemented in 2018-19 to address areas of improvement from the after expansion review, including silent dismissal, new food service and lunchroom/recess procedures, and additional course offerings.
 - b. Susan will seek input from those responsible for overseeing the implementation of the new initiatives.

Decisions:

1.	
2.	
3.	

Assigned Action Items (What’s Next?):



Task	Accountability	Due Date	Date Completed

What's Been Accomplished?

Task	Who Was Responsible?	Due Date	Date Completed

Parking Lot / Issues to be resolved in Future Agendas:

Date	Issue	Priority	Risk	Notes