



**BOARD OF DIRECTORS  
WORKING GROUP /  
TASK FORCE REPORT**

**Meeting Information:**

<b>Meeting Name:</b>	CISA Workgroup
<b>Date &amp; Time:</b>	September 22, 2020, 2:20
<b>Location:</b>	Zoom
<b>Invitees:</b>	Susan Bloomgren, Missy Madigan, Mande Gordon, Amanda Heitzman, Jane Wegener-Venema, Jason Berger, Rahul Deep
<b>Attendees:</b>	Susan Bloomgren, Missy Madigan, Mande Gordon, Amanda Heitzman, Jane Wegener-Venema, Jason Berger

**Meeting Agenda / Objective(s):**

Objective(s)	Upon Debrief: Objective Met?
1. Review School-wide Goal Decision Making Process	Yes
2. Review 2019/20 Parent Survey	Yes
3. Curriculum Topics	Yes
4. Establish Future Meeting Dates	Yes

**Meeting Minutes:**

1. School-wide Goal Decision Making Process Review – Missy/Susan
  - a. Per MDE, it is possible that Distance Learners may not take MCA tests this year
  - b. The goal with choosing a school-wide goal is to include as many students as possible
    - i. We need to choose assessments for Reading and Math using Curriculum Based Measurement
      1. Provides data for Intervention Screening
      2. Provides data for Performance Goals
2. 2019/20 Parent Survey Review – Susan
  - a. Overall, scores were slightly higher for Prior to Distance Learning
    - i. Having a cohesive platform ranked high among concerns
    - ii. SoG parents want more “face-to-face” math instruction and found Khan Academy to be difficult
    - iii. SoG parents are looking for strategies to assist in their children’s learning experience
    - iv. SoL/R parents were concerned about the timeliness of posting grades for assignments, study habits, and setting up expectations at home
  - b. Follow-up surveys will be delivered throughout the year
3. Curriculum & Textbooks - Susan
  - a. Latin scope and sequence
    - i. Missy to look at when and how frequently each grade level receives Latin instruction
  - b. Algebra
    - i. We are considering replacing Algebra: Linear & Quadratic Equations with Algebra II in two years in order slow the pace of instruction



- c. School of Grammar
  - i. The STEP Reading Assessment will be used only for informal assessment purposes as determined by the teacher
    - 1. Mandee is working on finding a replacement for benchmark testing
- d. Textbooks
  - i. Some of our textbooks are old, therefore difficult to physically replace
  - ii. Digital access does not exist for older editions
  - iii. New textbooks planned
    - 1. 6<sup>th</sup> Grade Science
    - 2. Biology
    - 3. Chemistry
    - 4. Physics
    - 5. Geometry
- 4. Future Meeting Dates
  - a. 4<sup>th</sup> Tuesday of the month during 7<sup>th</sup> period

**Decisions:**

1.	
2.	
3.	

**Assigned Action Items (What's Next?):**

Task	Accountability	Due Date	Date Completed
Adjust Parent Survey category colors to match throughout	April	9/23/20	
Report Board findings regarding Strategic Planning	Jane	Ongoing	

**What's Been Accomplished?**

Task	Who Was Responsible?	Due Date	Date Completed

**Parking Lot / Issues to be resolved in Future Agendas:**

Date	Issue	Priority	Risk	Notes