



**BOARD OF DIRECTORS
WORKING GROUP /
TASK FORCE REPORT**

Meeting Information:

Meeting Name:	CISA Workgroup
Date & Time:	November 17, 2020, 2:20 p.m.
Location:	Zoom
Invitees:	Susan Bloomgren, Missy Madigan, Mandee Gordon, Amanda Heitzman, Jane WegenerVenema, Jason Berger, Rahul Deep
Attendees:	Susan Bloomgren, Missy Madigan, Jane Wegener-Venema, Amanda Heitzman

Meeting Agenda / Objective(s):

Objective(s)	Upon Debrief: Objective Met?
1. Latin Update	Yes
2. SMART Goal Update	Yes
3. Textbook Update	Yes

Meeting Minutes:

1. Latin Update – Missy
 - a. Grammar gaps
 - i. 6th grade will provide a deeper level of instruction of what was taught in 4th & 5th grade Shurley English, i.e., the role that parts of speech play
 - ii. Melissa Boegel and Christine Kelash have no major concerns with the transition
 - b. Are latecomers at a disadvantage?
 - i. We can pretest to find gaps; provide extra support; give additional assignments to enable them to catch up just as we would in any other subject
 - c. Scheduling impacts
 - i. Missy has an upcoming meeting with Romelle to work out the schedule
 - ii. 6 full periods of Latin for 6th grade
 - iii. Missy will be meeting with Janelle and Marcy regarding impact to K-2 schedule
 - d. Short & long-term considerations
 - i. 6th grade-Consider easing into the Cambridge curriculum until fall break, before adding the grammar component
 - ii. Give pre-assessment testing to help determine the level of instruction
 1. Can be used later to inform placement, i.e., Advanced/Honors classes
 - iii. Language acquisition research shows that the simultaneous learning of English and Latin language structures can be confusing for K-2 students
2. SMART Goal Update - Missy
 - a. Peer coaching team decided upon easyCBM for Reading
 - i. Build fluency with letter sounds and words
 - ii. Strategies for reading proficiency



- b. Data team decided upon a growth goal for all students to be more inclusive
 - i. There was no glaring need for an achievement gap reduction
 - ii. Still need to decide the goal for the percentage of growth

- 3. Textbooks – Susan
 - a. Our books are old and it has become difficult to find them during the pandemic
 - b. Leiha Johnson, Derek Lutz, and Sarah Pahl reviewed textbooks
 - i. Physics, AP Physics
 - 1. AP requires books to be less than 10 years old
 - ii. Chemistry
 - 1. New textbook is more hands-on
 - iii. AP Biology
 - 1. Brian Myers' suggestion is to upgrade to the newest version of current textbook

Decisions:

1.	
2.	
3.	

Assigned Action Items (What's Next?):

Task	Accountability	Due Date	Date Completed
Send digital copies of science textbooks to CISA team	Susan		
Provide information in Eagle Eye regarding textbooks under review	Susan		

What's Been Accomplished?

Task	Who Was Responsible?	Due Date	Date Completed

Parking Lot / Issues to be resolved in Future Agendas:

Date	Issue	Priority	Risk	Notes
	CISA team to approve new textbooks			