



Meeting Information:

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| Meeting Name: | CISA Workgroup |
| Date & Time: | December 15, 2020, 2:00 p.m. |
| Location: | Zoom |
| Invitees: | Susan Bloomgren, Missy Madigan, Mandee Gordon, Amanda Heitzman, Jane Wegener Venema, Jason Berger, Rahul Deep |
| Attendees: | Susan Bloomgren, Amanda Heitzman, Missy Madigan, Jason Berger, Jane Wegener Venema |

Meeting Agenda / Objective(s):

| Objective(s) | Upon Debrief: Objective Met? |
|---|------------------------------|
| 1. Provide recommendation on AP Physics, Chemistry, and Physics textbooks | Partially |
| 2. Review final SMART goal | Yes |
| 3. Latin Update | Yes |

Meeting Minutes:

1. Textbook Recommendations - Susan
 - a. AP Physics
 - i. Explore & Apply – better suits the needs of students; prepares them for AP assessment
 - ii. Strategic Approach – not suited for struggling students
 - b. Physics
 - i. Conceptual Physics – only received Derek’s rubric
 - ii. Experience Physics

2. SMART Goal Update – Missy
 - a. Goals were turned in to MDE on time
 - b. Goals were recently communicated to staff through weekly principal email
 - i. 6-12 School-wide Student Learning Goal
The percentage of all students in grades 6-8 at Eagle Ridge Academy who are in the “low risk” category on the EasyCBM Reading standardized assessment will increase from 91.18% in fall 2020 to 92.55% in spring 2021.
 1. Growth is more difficult to achieve in the 90th percentile
 - ii. K-5 School-wide Student Learning Goal
The percentage of all students in grades K-5 at Eagle Ridge Academy who are in the “low risk” category on the EasyCBM Reading standardized assessment will increase from 93.70% in fall 2020 to 95.17% in spring 2021.
 1. Kindergarten will focus on letter sounds
 2. 1st grade will focus on word fluency
 3. 2nd-5th will focus on reading proficiency
 - c. We will know if we have met our goal by the end of the school year



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- 3. Latin Update – Missy
 - a. Meetings with Melissa Boegel, Christine Kelash, Julia Demakis-Haustein
 - i. The intended change will right size the pacing
 - ii. Latin department believes they are in a good spot to move forward and implement the change
 - iii. K-2: there are no obstacles, though much preparation will be needed for the replacement curriculum
 - iv. 6th grade: no problems with scheduling
 - v. 7-8th grade: no issues with the adjustment in writing

- 4. Pacing with Lessons – Susan
 - a. Susan is currently collecting data to determine if any training or professional development is needed for teachers
 - b. Will work with individual groups to adjust curriculum as everyone is in a different place with pacing
 - i. Teachers can cut unessential standards from lesson plans
 - ii. Teachers can use pre-assessment tools to determine if lessons can be eliminated
 - 1. Must keep a clear line of communication to ensure that cuts do not affect future lessons from other teachers
 - iii. Cutting units will be used as a last resort

- 5. Online Learning Provider – Susan
 - a. Currently working on the application
 - b. Approval provides options
 - c. There is a demand for flexibility in educational delivery which warrants looking at how this might be classical and fit the mission and vision of the school

Decisions:

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|----|--|
| 1. | Recommend the Explore & Apply AP Physics textbook |
| 2. | If additional rubrics hold up, go with Derek’s recommendation of Conceptual Physics textbook |

Assigned Action Items (What’s Next?):

| Task | Accountability | Due Date | Date Completed |
|---|----------------|----------|----------------|
| Clarify with Derek Lutz which AP textbook he recommends | Susan | 12/17/20 | |
| Inform ERA community of AP Physics textbook changes in 12/17 edition of Eagle Eye | Susan | 12/17/20 | |
| Inform ERA community of Physics textbook changes in January edition of Eagle Eye | Susan | 1/14/21 | |
| Research if other FOE schools have applied for MDE Online Learning | Susan | | |



What's Been Accomplished?

| Task | Who Was Responsible? | Due Date | Date Completed |
|------|----------------------|----------|----------------|
| | | | |

Parking Lot / Issues to be resolved in Future Agendas:

| Date | Issue | Priority | Risk | Notes |
|------|--|----------|------|-------|
| | Provide feedback for MDE Online Learning application | | | |
| | CISA to approve additional textbooks | | | |
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