



**BOARD OF DIRECTORS
WORKING GROUP /
TASK FORCE REPORT**

Meeting Information:

Meeting Name:	CISA Workgroup
Date & Time:	Tuesday, May 18, 2021, 2:20-3:00pm
Location:	Zoom
Invitees:	Susan Bloomgren, Missy Madigan, Mandee Gordon, Amanda Heitzman, Jane Wegener Venema, Jason Berger, Rahul Deep
Attendees:	Missy Madigan, Jane Wegener Venema, Jason Berger

Meeting Agenda / Objective(s):

Objective(s)	Upon Debrief: Objective Met?
1. 6 th Grade Science Textbook Review/Approve	Yes
2. 2020-2021 Parent Satisfaction Survey	Yes

Meeting Minutes:

1. 6th Grade Science Textbook Review/Approve
 - a. Based upon alignment with Next Generation science standards, continuity with 7th and 8th grade science textbooks, rubric review, and teacher input, Saavas Physical Science was approved
2. 2020-2021 Parent Satisfaction Survey
 - a. Questions will differentiate between the experiences of in-person and distance learning students
 - b. Timeline
 - i. 5/24/21 - Send survey to parents
 - ii. 6/1/21 – Send a reminder email to parents
 - iii. 6/4/21 – Close survey

Decisions:

1.	Approved Saavas Physical Science 6 th grade textbook
2.	
3.	

Assigned Action Items (What’s Next?):

Task	Accountability	Due Date	Date Completed
Inform ERA community of the 6 th grade science textbook decision through the Eagle Eye	Missy	5/25/21	
Get clarification from the Board regarding questions in Part 5	Jane	5/20/21	
Give thought to whether additional items should be listed in Question 10	Jason	5/20/21	



What's Been Accomplished?

Task	Who Was Responsible?	Due Date	Date Completed

Parking Lot / Issues to be resolved in Future Agendas:

Date	Issue	Priority	Risk	Notes