



Meeting Information:

Meeting Name:	CISA Workgroup
Date & Time:	9/27/21, 3:30-4:30
Location:	Room 1114
Invitees:	Matthew Berg, Missy Madigan, Mandee Gordon, Penny Teder, Elizabeth Longo, Alyson Chamberlain
Attendees:	Matthew Berg, Missy Madigan, Mandee Gordon, Penny Teder, Alyson Chamberlain

Meeting Agenda / Objective(s):

Objective(s)	Upon Debrief: Objective Met?
1. Overview the purpose of CISA	Yes
2. Review Site Goal	Yes
3. Overview of Latin scope and sequence shift	Yes
4.	

Meeting Minutes:

1. Overview of the purpose of CISA
 - a. Reviewed CISA mandate and World’s Best Workforce (WBWF).
 - b. Members should review the mandate and timeline of the work of the group and email Susan with any questions.
2. Missy reviewed the [school-wide Q Comp site goal process](#).
 - a. This is a teacher leader-led process and decision that becomes both the Q Comp school-wide goal as well as the WBWF goal related to closing the achievement gap.
 - b. Eagle Ridge Academy is intentional about integrating mandates to create a cohesive and strategic system for accountability.
3. Overview of Latin scope and sequence shift
 - a. We are investigating a shift in 6th grade Latin to 5 days per week. The purpose is to better align the instructional minutes and days to the Cambridge sequence. This has been a known area to address since the adoption of Cambridge. Our research found that it is more common in other Classical schools to teach Latin starting in 6th grade. Next most common is to start teaching Latin in 3rd grade. It is uncommon to start teaching Latin in kindergarten.
 - i. There are really no Latin curriculums for K-2. Teachers end up creating materials.
 - ii. It is difficult to find teachers that have a passion for Latin in lower elementary. ERA has had five Latin teachers over the past seven years.
 - b. The group reviewed the impacts the change would have on scheduling and curriculum.
 - i. 6th grade grammar would be taught as part of Latin.
 - ii. We would replace K-2 Latin with other academic specialists.
 1. The FTEs from K-2 Latin would shift to 6th grade.



- c. The group discussed what we might need to pay attention to as we explore the replacement for K-2 Latin.
 - i. Ensure that we open with a time-tested Classical approach.
 - 1. Be aware of the attraction to what is popular in educational culture.
 - ii. Reinvest in what we already have or already do.
 - iii. Ensure that we look at the systems that are currently in place.
 - iv. Include specialists in the process.
 - 1. Specialists’ scheduling and passing time is an issue. Make sure they are ready to transition to the specialist course.
 - 2. Solve problems with specialist schedule.
 - v. Investigate the possibility of library as a class to support literacy and great literature.
- d. Next Steps
 - i. Susan will meet with Janelle to backward plan the rest of the process.

Decisions:

1.	
2.	
3.	

Assigned Action Items (What’s Next?):

Task	Accountability	Due Date	Date Completed
Review CISA Mandate	All		
Review Parent Satisfaction Survey Data	All		

What’s Been Accomplished?

Task	Who Was Responsible?	Due Date	Date Completed

Parking Lot / Issues to be resolved in Future Agendas:

Date	Issue	Priority	Risk	Notes